

Rail Safety Worker

Competency Management Briefing

27 Feb 12



Objectives for the Presentation

01 Introduction

02 Rail Safety Work

03 Approach to Competency Management

04 2012 Project Timeline

05 Pegasus – Contractor Competency Management

06 Documentation for evidence

07 For further information

08 Employee Competency Management

09 Focus after today

- **Purpose**

- Outline the Competency Management work being undertaken over the next 12 months
- Explain how this will impact you
- Provide a timeline to the role-out
- Provide an opportunity for questions

- **Joint effort between Metro and ARTC**



- Based on the model ARTC have implemented in NSW
- Both CEO's have committed to working together on this initiative

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What is Rail Safety Work?

Rail Safety Act 2006 – Summation

- Rail Safety Work (RSW) means design, construction, certify, maintain, repair, monitor, signalling and signalling operations, rolling stock and rail infrastructure through to the development and management of safeworking systems

What is Rail Safety Work?

Rail Safety Act 2006 additional Requirements

- **The Accredited Rail Operator must:**
 - Have a system to ensure the competence of rail safety workers:
 - Ensure all rail safety workers are competent to undertake specific rail safety work tasks
 - Aligned to the Accredited Rail Operator's accreditation
- **Record competency data that includes:**
 - What rail safety training these workers have completed
 - including details of competencies and level dates completed
 - if and when reaccreditation or assessment is required
 - name of Register Training Organisation conducting the training
 - details and qualifications of the assessor

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Approach to Competency Management

Functional Categories – defined by the Act and our Accreditation

- **Metro & ARTC**
 - Track and Civil
 - Safeworking
 - Plant and Equipment
 - Structures
 - Communications
 - Network Control
 - Signals Infrastructure and Engineering
 - Engineering Design/Management
 - Project Management
- **Metro Only**
 - Rolling Stock

The Approach to Competency Management

How did we develop Competency Matrices?

- **Workshops**
 - Conducted with internal (and where applicable external) subject matter experts to define the minimum required competencies for each type of RSW – irrespective of employee or contractor
- **Mapping**
 - Map these units to National Units of Competence
- **Feedback and Validation**
- **Transition period and assessment strategy**
 - Competency mapping of old competencies to new competencies, ie. TDT to TLI10
 - Methods of Assessment, ie. RPL

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2012 Project Timeline

Current focus of effort

- **Signalling**
 - Signalling Contractors – focusing on Projects & Maintenance Support
- **Safeworking on the Metro Network**
 - Level 3 – new courseware being developed
 - This will be followed by Level 2, Level 1 & Track Vehicle Operator
- **Other core business areas to follow**

2012 Project Timeline

Metro Signaling



- Pilot system currently being evaluated
- Workshops for Projects and Maintenance Signaller will commence Mar 12 – we will work together!
- May 12 – Go live with on-line system – Contractors to start supplying required information
- Commence assessments Jun 12 and start issuing Rail Safety Worker ID Cards Jul 12
- Post July - seek feedback and workshop ideas accordingly

2012 Project Timeline

Milestones

- **Phase 1 – Project Scope Documentation**
 - Complete
- **Phase 2 – Stakeholder Communication**
 - Ongoing
- **Phase 3 – Define Competency Requirements and Framework**
 - Signals & Safeworking underway
 - Business rules and procedures in draft
- **Phase 4 – RSW ID Cards Framework**
 - Underway
- **Phase 5 – CMS Ready For Card Application & Issue**
 - Second half of the year
- **Phase 6 – System Live**
 - 14 Dec 12
 - Enabling Competencies aligned to latest training package by 1 Jul 13

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Pegasus – Contractor Competence

So how will this impact you?

- Core work of developing the Competency Matrices
- Once the competency Matrices have been developed how will both companies manage Contractor Competence?
- The answer = Pegasus '*Rail Safety Worker ID Card*'

Rail Safety Worker

Pegasus Safety

powered by Onsite Track Easy



Rail Safety Worker[®]

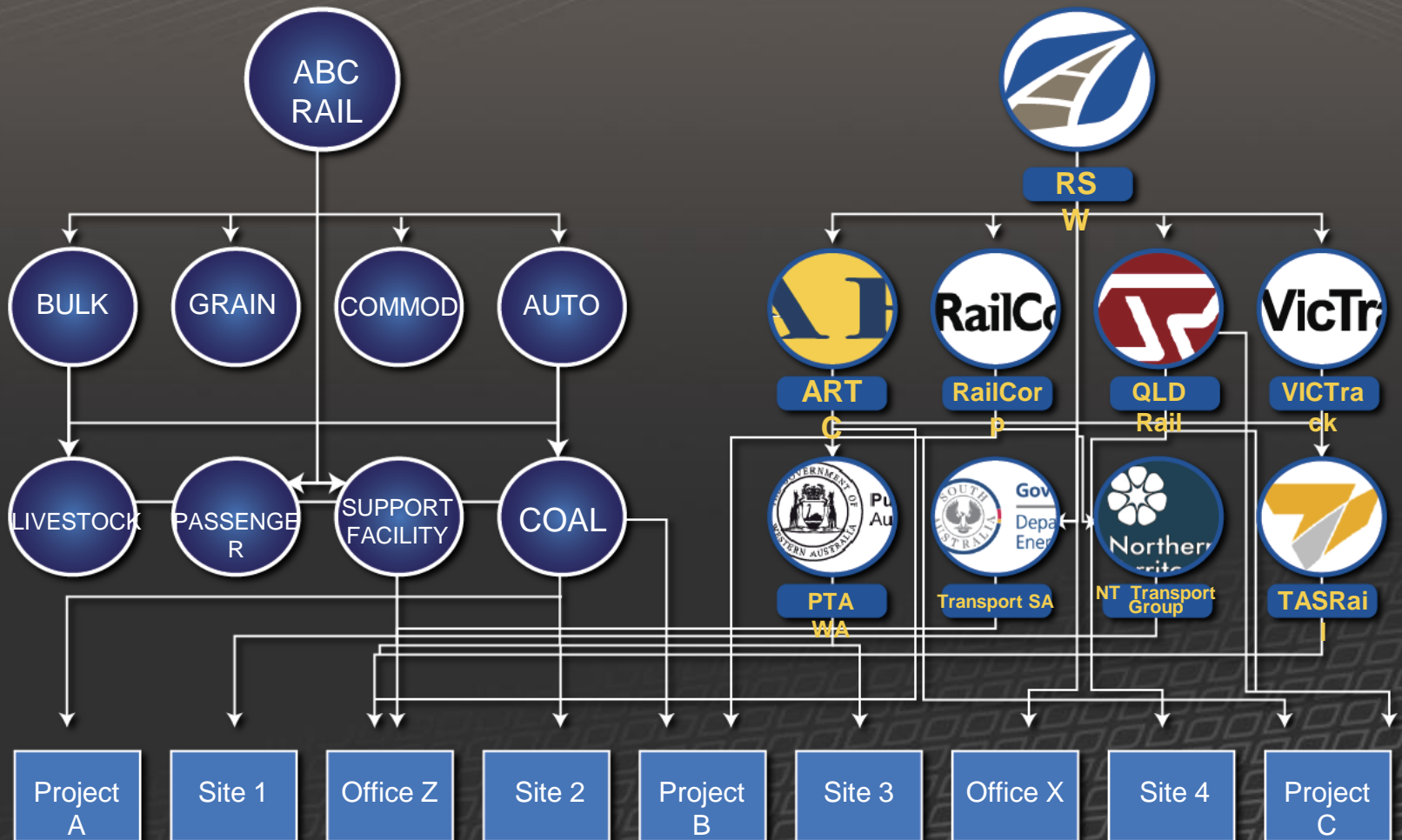
powered by Onsite Track Easy

Onsite Management Process



Hierarchical Structure

powered by Onsite Track Easy



Rail Safety Worker Card

powered by Onsite Track Easy

SAMPLE ONLY



Card Registration Process

powered by Onsite Track Easy



Registration Portal

powered by Onsite Track Easy

Configurable Rail Safety Worker registration portal

The screenshot shows the Rail Safety Worker registration portal. At the top left is the logo for Rail Safety Worker, powered by Onsite Track Easy. A navigation bar contains links for PORTAL HOME, HELP, TERMS & CONDITIONS, and PRIVACY. The main content area is titled 'Welcome' and includes a date and time stamp (20-Sep-2011 14:13). Below the welcome message, there are sections for 'Register' and 'Login', each with a list of actions and a corresponding button.

Rail Safety Worker[®]
powered by Onsite Track Easy

PORTAL HOME HELP TERMS & CONDITIONS PRIVACY

20-Sep-2011 14:13

Welcome

Here you may

- Apply for registration of your company with the Australian Rail Track Corporation and, once your company has been registered,
- Request the purchase of Rail Safety Worker cards for your employees.

Register

Click the register button if you want to:

- Find out if your company is already registered
- Apply to register your company
- Check the status of a registration application

Register

Login

If your company is already registered, login here if you want to:

- Purchase Rail Safety Worker cards for your employees
- Check your employee records

Login

Powered by **ONSITE TRACK EASY**, the easy way to track employees, contractors and visitors on your site.

Personnel Records

powered by Onsite Track Easy

The screenshot displays the Onsite Track Easy web interface. At the top, the logo 'onsite track easy' is on the left, and 'St Patricks site' is on the right. A navigation bar contains links: home, person, competency, safety, activity, logpoint, setup, report, help, and log out. On the left side, there is a 'session details' panel with information like 'Session tag: 7524', 'User: Onsite System', and 'Site: St Patricks'. Below this is an 'emergency evacuation report' button. The main content area shows the profile for 'Robert Fitzgerald (employee)' with ID '000 011 929'. It includes tabs for 'general', 'competencies', 'keys', 'site contact', 'messages', 'position', 'locations', and 'report'. The 'general' tab is active, showing fields for Roles (Employee, User), Card ID, First Name (Robert), Middle Name, Last Name (Fitzgerald), Employer (P&G-SUS), Phone numbers, Email addresses, Address (16 Canongate Street, Singleton, NSW, 2330, Australia), Date of Birth, Proximity Card ID, Employee No., Department (IT), and Employment Status (Active). A 'view as user' button is next to the Card ID. A photo of Robert Fitzgerald is shown with a 'Stickers: None' label. At the bottom, there are 'add' and 'add next of kin' buttons.

Unique Rail Safety Worker record in Onsite Track Easy database

Competency Management

powered by Onsite Track Easy

Shows a list of courses and their status (pending means still needs an action completed; and expiry dates and (orange) warnings of pending expiry are shown):

George Carrucan (contractor) 000 000 543

general **competencies** keys training messages report

Show ALL Competency Types Show Appointments Only Show Past and Inactive add competency

(0 Current Keys)

| Competency Name | Comp Location | Adder | Assign | PT | TR | AS | AU | AP | Issue Date | Duration | Expiry Date | Exp | Current | Active | Files |
|----------------------------------------------------------|---------------|-------|----------|----|----|----|----|----|------------|----------|-------------|-----|---------|---------|---------|
| Boomgate.Access.CHPP | CHPP Gate | Balgo | Complete | | | | | | 13 Nov 08 | | | | Current | Active | 0 files |
| Confined Space.Letter of Competency. | Balgo | Balgo | Complete | | | | | AP | 16 Jan 07 | | 17 Jan 08 | | Expired | Active | 0 files |
| Driver Light Vehicle.Govt Licence/Authority.NSW Class C | Balgo | Balgo | Complete | | | | | | 13 Nov 08 | | 26 Sep 09 | | Expired | Active | 0 files |
| Driver.Qualified.Class 1 Unrestricted CHPP | Balgo | Balgo | Complete | | | | | AP | 03 Feb 07 | | | | Current | Active | 0 files |
| Engineering Mechanical.Certificate. | Balgo | Balgo | Complete | | | | | | 12 Nov 76 | | | | Current | Active | 0 files |
| Engineering.Qualified.Mechanical | Balgo | Balgo | Complete | | | | | AP | 25 Oct 08 | | | | Current | Active | 0 files |
| Explosives.Certificate.Handler | Balgo | Balgo | Pending | PT | TR | AS | AU | AP | | | | | Current | Pending | 0 files |
| First Aid.Certificate.Senior | Balgo | Balgo | Complete | | | | | | 13 Nov 08 | | 12 Jun 10 | 1 | Current | Active | 0 files |
| First Aid.Qualified.Senior | Balgo | Balgo | Complete | | | | | AP | | | 12 Jun 10 | 1 | Current | Active | 0 files |
| Generic.Induction. | Balgo | Balgo | Complete | | | | | | 13 Nov 08 | | 09 Oct 08 | | Expired | Active | 0 files |
| Isolator.Qualified.Individual Isolator Prior 02 Feb 2005 | Balgo | Balgo | Complete | | | | | AP | 17 Dec 08 | | | | Current | Active | 0 files |
| Medical.Certificate.Driving | Balgo | Balgo | Complete | | | | | | 30 Sep 08 | 3 Years | 30 Sep 11 | | Current | Active | 0 files |
| Safety.Toolbox Talk.Minco PPE Change Sept 07 | Balgo | Balgo | Complete | | | | | | 30 Apr 07 | | 30 Apr 07 | | Expired | Active | 0 files |

Competency Verification

powered by Onsite Track Easy

onsite track easy Bulga site

home | person | competency | safety | activity | logpoint | setup | report | help | log out

session details

Session tag: 0044
 U: phil
 A: Data Manager
 C: U0 L10

L: Bulga Mine

Mon 1 Oct 2007
 20:26

emergency evacuation report


Add Keys to Robert Fitzgerald

| Add Key Name | Current | Description | Location | Driver | Comp Based |
|----------------------------------------------------------|---------|---------------------------------------------------------------|---------------|--------------|------------|
| <input type="checkbox"/> Boomgate Access Mine (Employee) | Current | Special key for Bulga employees to access the Mine boomgate | Mine Gate | unrestricted | yes |
| <input type="checkbox"/> Bulga Access | Current | For general access to the Bulga mine, but excluding boomgates | Bulga Mine | n/a | yes |
| <input type="checkbox"/> Bulga Access A (limited) | No | Key for Contractor Induction Level A Job Specific | Bulga Mine | n/a | yes |
| <input type="checkbox"/> Bulga Access Employee | Current | Allow Bulga Employees to log in | Bulga Mine | n/a | no |
| <input type="checkbox"/> CHPP Driver Restricted | Current | Prints half steering wheel on sticker | Bulga Mine | restricted | yes |
| <input type="checkbox"/> CHPP Driver Unrestricted | No | Prints full steering wheel on sticker | Bulga Mine | unrestricted | yes |
| <input type="checkbox"/> Mine Driver Restricted | No | Prints half steering wheel on sticker | Bulga Mine | restricted | yes |
| <input type="checkbox"/> Mine Driver Unrestricted | No | Prints full steering wheel on sticker | Bulga Mine | unrestricted | yes |
| <input type="checkbox"/> Workshop Delivery Driver | Current | Allows access through CHPP boomgate | Workshop Gate | n/a | yes |

cancel add

Competency correspondence with Log Point access keys to enable entry to site. Printing of key competencies on site sticker for visual audit

MIKE CASSIDY 000 000 223



KEYS: , Bulga Access Re-Assessed, CHPP Driver Unrestricted, Mine Driver Unrestricted

COMPS: Boomgate.Access.CHPP*; Boomgate.Access.Mine*; Driver.Comp.Class 1 Unrestricted CHPP*; Driver.Comp.Class 1 Unrestricted Mine*; Driver.Comp.Class 3 Unrestricted CHPP*; Driver.Comp.Class 3 Unrestricted Mine*; Isolator.Comp.p.Group Permit Holder*; Isolator.Comp.Individual Isolator*; Medical.Cert.Driving*; Site.In d.Bulga Contractor Re-Assessed; Training & Assessment.Comp.Certificate IV*

08 Sep 14:21
 BULGA
PEGASUS TRAINING

Document Management

powered by Onsite Track Easy

Upload of documents, photos and other evidence to support the verification of competencies.

Integrated privacy restrictions

The screenshot displays the Onsite Track Easy web application interface. At the top, the logo and 'Onsite HQ site' are visible. A navigation menu includes links for home, person, company, compliance, training, safety, report, setup, help, and log out. The main content area is titled 'Add File to Cardholder' and shows the file being associated with 'Mike Cassidy (Id:223)'. A 'New Upload' form is present with the following details:

- File Owner: Site: Onsite HQ
- File to Upload: F:\Onsite Resumes\Mike Cassidy Resume Sc
- Name: Mike Cassidy Resume Scan
- Keywords: cv resume
- Description: (empty field)

The upload progress bar shows 100% completion. A 'Windows Internet Explorer' dialog box is overlaid on the form, displaying a yellow warning icon and the message: 'UPLOAD COMPLETED. The file has been successfully uploaded.' with an 'OK' button. Below the progress bar, the status is 'Complete.' and the upload statistics are: 'Uploaded: 1,551,279 bytes (100%)', 'Rate: 23 Kb/sec', and 'Runtime: 1 minutes 5 seconds'. A 'back' button is located below the status bar. At the bottom of the page, there are sections for 'Permitted File Types' (pdf, jpg, doc and txt) and 'Maximum File Size' (up to 2,000,000 bytes).

Swipe at Log Point

powered by Onsite Track Easy

Onsite Track Easy

- Real time control of access of employees, contractors and visitors to a business premises
- Ensure fitness for work
- Site Messaging
- Site Contact Notification
- Expiring competency warnings and validation
- Work hours by work activity
- E-learning web based system
- Over 10 years experience in Mining
- Over one million logins per year



Log Point Screens

powered by Onsite Track Easy

The screenshot shows a web interface for 'onsite track easy'. At the top left is the logo, and at the top right is the date and time: 'Tuesday 24-Feb-09 21:52:44'. Below the logo is the text 'DEV TEAM' and a timer '51 seconds to reset'. The main heading is 'Mike Cassidy's Competencies'. Below this, it says 'You have 16 current competencies at Onsite HQ.' with a 'show expired' button. A table lists 7 competencies with columns for 'Competency Name', 'Cur', and 'Expiry'. The 'Cur' column contains 'yes' for all items. To the right of the table are 'up' and 'down' arrow buttons. Below the table is a 'back' button and a note: 'Press a competency name for details. Use the up and down buttons to scroll the list.'

onsite track easy

Tuesday 24-Feb-09 21:52:44

DEV TEAM 51 seconds to reset

Mike Cassidy's Competencies

You have 16 **current** competencies at Onsite HQ. [show expired](#)

| Competency Name | Cur | Expiry |
|-----------------------------------------------------|-----|--------|
| 1 Accounting.Advanced Diploma. | yes | |
| 2 Accounting.Certificate IV. | yes | |
| 3 Accounting.Doctoral Diploma. | yes | |
| 4 Accounting.Masters Degree. | yes | |
| 5 First Aid.Certificate.Advanced First Aid | yes | |
| 6 First Aid.Certificate.Breathing Apparatus Usin... | yes | |
| 7 First Aid.Diploma.Paramedical Science | yes | |

Press a **competency name** for details. Use the **up** and **down** buttons to scroll the list.

[back](#)

For help please call: 6571 8899 the easy way to track employees, contractors and visitors on your site

This block shows a mobile version of the interface. It features a 'back' button, an 'up' button, and a 'show expired' button. The text 'For help please call: 6571 8899' and 'the easy way to track employees, contractors and visitors on your site' is visible at the bottom.

For help please call: 6571 8899 the easy way to track employees, contractors and visitors on your site

[back](#) [up](#) [show expired](#)

Mobile Technology

powered by Onsite Track Easy

Mobile Tablet
Log Point

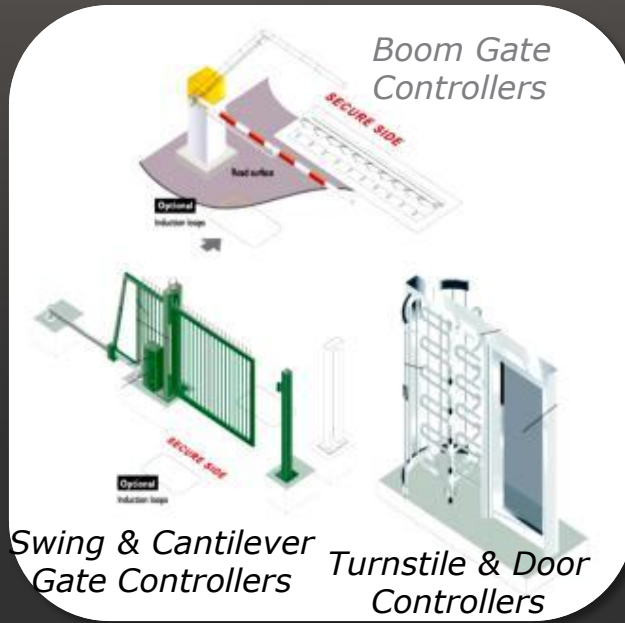


Smart Phone
Solutions



Technology Integration

powered by Onsite Track Easy



Automated Entry Control

Next G Internet



Satellite Internet

Alcolizer Interface



PPE Vending Machine

Training Event Management

powered by Onsite Track Easy

Manage classroom events, bookings & reservations, venues, schedules & templates. Deliver e-learning courses.

The screenshot shows the 'Training Events for Wambo Coal' page. It features a navigation menu with options like 'home', 'person', 'company', 'compliance', 'training', 'safety', 'report', 'setup', 'help', and 'real'. The main content area includes a search form with fields for 'Search For', 'Training Types' (set to '-- All --'), 'Status' (set to 'Open'), and 'Between' dates (7 May 2010 to 14 June 2010). Below the search form, it states 'Found 4 matches.' and displays a table of 'Classroom Events'. The table has columns for ID, Name, Date, Time, Type, Capacity, Att'ees, Avail, Venue, and Status. The data rows show four events, all with a status of 'Open'. A summary row at the bottom of the table indicates a total capacity of 64, 14 attendees, and 50 available spots (excluding cancelled). A 'print friend' icon is visible in the top right corner of the page.

onsite track easy Wambo Mine site

home person company compliance training safety report setup help real

session details

Session tag: 8022
U: shanford
R: Data/User Manager
C: LB U0 A11

L: Wambo Coal
[change](#)

Fri 14 May 2010 19:11

[emergency evacuation report](#)

Training Events for Wambo Coal

Search For:

Training Types: -- All -- Status: Open

Between: 7 May 2010 and 14 June 2010 [search](#)

Found 4 matches.

Classroom Events

| ID | Name | Date | Time | Type | Capacity | Att'ees | Avail | Venue | Status |
|-----------------|------------------|-----------|-------|------------------|-----------|------------|------------|-------------------------|--------|
| 8075 | CHPP Induction 2 | 19 May 10 | 08:30 | Induction - CHPP | 16 | 13 | 3 | Wambo CHPP - Inductions | Open |
| 8078 | CHPP Induction 2 | 26 May 10 | 08:30 | Induction - CHPP | 16 | 0 | 16 | Wambo CHPP - Inductions | Open |
| 8077 | CHPP Induction 2 | 02 Jun 10 | 08:30 | Induction - CHPP | 16 | 1 | 15 | Wambo CHPP - Inductions | Open |
| 8076 | CHPP Induction 2 | 09 Jun 10 | 08:30 | Induction - CHPP | 16 | 0 | 16 | Wambo CHPP - Inductions | Open |
| Total: | | | | | 64 | 14 | 50 | (Excluding Cancelled) | |
| Percent: | | | | | | 22% | 78% | | |

▶ Leave search box blank for all this Location's Events, or enter a text fragment to find matching names.
▶ Use the Training Types drop down box to limit the search to a specific type of event.
▶ Att'ees shows the number of attendees at the event.

Training Bookings

powered by Onsite Track Easy

Track individuals attendance, results and payment details.
 Manage waiting lists, transfers and removals.
 Upon "Pass" bulk update attendee records with training competencies.

Competencies:

| Name | Owner | Assignment Steps | | | | | Duration | Remove |
|-----------------------------------------------------------|------------------|------------------|----|----|----|----|---------------|--------|
| | | PT | TR | AS | AW | AP | | |
| Safety Management System.Awareness.Peabody Cardinal Rules | Site: Wambo Mine | | | | | | non-specified | Remove |
| Site.Induction.CHPP | Site: Wambo Mine | | | | | | 2 Years | Remove |

TENDEES & RESERVATIONS

tendees:


| Name | ID | Company | Seats | Confirmed | Re-ind | Result | Keys | Attendance | Payment | Po Number | Comr |
|--------------------|-------------|--------------------------------------------------------------|-------|-----------|--------|--------|------|------------|-------------|-----------|------|
| Armstrong, Brett | 000 130 190 | Convatech Pty Limited | 1 | Yes | | | ✗ | | Account | 58252 | edit |
| Cooch, Adrian | 000 132 018 | Coca-Cola Amatil (aust) Pty Ltd | 1 | Yes | | | ✗ | | Credit Card | | edit |
| Coyle, Roy | 000 058 554 | Daracon Engineering Pty Limited Trustee For The Daracon Unit | 1 | Yes | Yes | | ✓ | | Account | CCRC19510 | edit |
| Fairweather, Shaun | 000 046 955 | Trius Constructions Pty Ltd | 1 | Yes | Yes | | ✓ | | Account | 12164 | edit |
| Goody, Justin | 000 043 909 | Daracon Engineering Pty Limited Trustee For The Daracon Unit | 1 | Yes | | | ✗ | | Account | CCNA12510 | edit |
| Hill, Jarred | 000 039 828 | Hunter Industrial Ceramics Pty Limited | 1 | Yes | Yes | | ✗ | | Account | 9262 | edit |
| McIntosh, Gary | 000 001 832 | Bureau Veritas International Trade Australia Pty Limited | 1 | Yes | Yes | | ✓ | | Account | 3351 | edit |
| Mead, Adam | 000 031 503 | Emeco International Pty Limited | 1 | Yes | Yes | | ✓ | | None | | edit |
| Murphy, Peter | 000 133 244 | Total Tailings Management Pty Ltd | 1 | Yes | | | ✗ | | Account | 51 | edit |
| Newton, Paul | 000 027 947 | Rutherford Electrical Engineering Services Pty. Limited | 1 | Yes | Yes | | ✗ | | Account | 903563 | edit |
| O'Malley, Shawn | 000 023 859 | Convatech Pty Limited | 1 | Yes | | | ✗ | | Account | 58252 | edit |
| Stockhausen, Zane | 000 027 683 | Emeco International Pty Limited | 1 | Yes | Yes | | ✓ | | Account | | edit |
| Waddell, Jason | 000 004 019 | Hunter Industrial Ceramics Pty Limited | 1 | Yes | Yes | | ✗ | | Account | 9262 | edit |

Online Training & Inductions

powered by Onsite Track Easy

Woolworths Induction

- Course Outline
- Course Subjects
- Message Board
- Course Library
- Course Exam
- Course Feedback



Welcome

Welcome to the Woolworths online contractor induction assessment.

This assessment comprises of a number of multiple choice questions, and should take approximately 20-30 minutes to complete.

All questions relate to the contractor handbook, and you may reference this handbook as required to complete the exam.

Contractors Handbook

Please refer to the downloadable handbook below

[Woolworths Contractor Responsibility](#)

Your Responsibilities

Every Woolworths contractor and sub-contractor is required to comply with the Woolworths policies, procedures and programs regarding Safety, Health and the Environment (SH&E). Contractors and sub-contractors are also required to observe directions on health and safety given by designated Woolworths officers.

You are not permitted to take the exam on behalf of another person

[Next Step](#)

WOOLWORTHS LIMITED

Login

Welcome to Course Builder

Please enter your Email Address or Username & Password below to access your eLearning account.

Login Details

| | |
|---------------------|------------------------------------------------|
| Email or Username : | <input type="text"/> |
| Password : | <input type="password"/> Login |

Trouble Logging In?

Forgotten your user name or password?
Has your account been locked due to inactivity?

[Retrieve Details](#)

Privacy
Design & Content © Coursebuilder 2009

Skills Matrix

Use of skills matrixes and other reporting tools to analyse training needs as well as developing training plans for positions, crews or divisions.

Skills Matrix Report for Balgo

swap axes



- Key** *in order of precedence*
- A** Current & Authorised/Appointed
 - C** Current
 - 3** Current, Expiring within 3 months
 - 2** Current, Expiring within 2 months
 - 1** Current, Expiring within 1 month
 - P** Current & Pending Assignment
 - X** Expired
 - No Competency

Competencies


| Cardholders | Drilling Geotechnical Certificate. | Driver-Access Approval | Driver-Access Valid Licence - - GROUP | Environmental Letter of Competency. | Explosives Certificate. | Explosives Certificate Handler | Explosives Certificate Shotfirer | Explosives Qualified Supervisor | Explosives Qualified Technical Superintendent | First Aid Certificate-Senior | Isolator Qualified Individual Isolator | Labourer Letter of Competency. | Lines Assistant Qualified Line Boring | OH&S - Building & Construction Industry | Operator Letter of Competency. | Operator Qualified Track Vehicle | Operator Qualified Tractor | Operator Backhoe Qualified Unrestricted | Operator Dozer Certificate. | Operator Excavator Certificate. | Operator Front End Loader Certificate. | Operator Lube Truck Qualified Unrestricted | Operator Scraper Certificate. | Operator Truck - Caterpillers Letter of competency | |
|--------------------------------------------------------------|------------------------------------|------------------------|---------------------------------------|-------------------------------------|-------------------------|--------------------------------|----------------------------------|---------------------------------|-----------------------------------------------|------------------------------|----------------------------------------|--------------------------------|---------------------------------------|-----------------------------------------|--------------------------------|----------------------------------|----------------------------|-----------------------------------------|-----------------------------|---------------------------------|----------------------------------------|--------------------------------------------|-------------------------------|----------------------------------------------------|---|
| 000 017 001 Abudulikemu, Raymond CON Germany | | C | C | | | | | | | | | | | | X | X | 1 | 1 | X | X | X | 2 | 1 | | |
| 000 002 130 Anderson, Julie Ellicref | C | | C | C | | C | A | P | 1 | | | A | | | | | | | | | | | | | |
| 000 015 295 Austin, Kim Ellicref | | | X | | | | | | | | | A | | | C | C | A | A | A | C | C | C | A | C | |
| 000 017 337 Baxter, Darren Dahl Partners | | | C | | | | P | | | | | | | | | | | | | | | | | | |
| 000 015 349 Braithwaite, Andrew Asemics Technology | | | C | | | | | | | | | | | | | C | P | A | X | X | | C | A | 1 | |
| 000 002 772 Callaghan, Kate Worldwide Mining Pty Ltd | C | C | | X | 1 | | X | A | | | A | P | A | C | | | | | | | | | | | |
| 000 019 475 Cassidy, Brian Denductign Germany | | | C | | | | P | | | | | | | | | C | A | | | | | | | | |
| 000 002 619 Catania, Michael Worldwide Mining Pty Ltd | | | | | | | A | | | | | | | | | C | X | | | | | | | | |
| 000 015 260 Cayirlyls, Paul Symacle Manufacturing | | | | | | | | | | | | | | | | | A | P | | | | | | | |
| 000 013 733 Cody, Bian Sech Manufacturing | C | | X | | | C | A | C | A | A | C | | | | | | | | | | | | | | |
| 000 000 555 Cook, Melissa Cypre Manufacturing | | | X | | | | | | | | | | | | | | | | | | | | | | |
| 000 002 742 Drury, Ian Worldwide Mining Pty Ltd | C | | 2 | | | 2 | C | | | X | | | | | C | C | | | | | C | C | | | C |
| 000 014 204 Fellows, Tony Worldwide Mining Pty Ltd | | | | | | | | | | | | | | | | | | | | | | | | | |
| 000 002 647 Ippolito, Peter Worldwide Mining Pty Ltd | C | C | | C | X | A | | X | | | | P | A | | 2 | | P | | | C | | | P | | |
| 000 020 352 Irix, Hannah DESDES | | | | | | | P | | | | | | X | C | | | | | | C | C | C | | C | C |
| 000 016 147 Masters, Mervan Hewle Europe | | | X | | | | | | | | | | A | | | | | | | | | | | | |

Person: Braithwaite, Andrew
 ID: 000 015 349
 Competency: Operator Backhoe. Qualified. Unrestricted
 Status: Expired

Personnel Report

powered by Onsite Track Easy

Use of Personnel Report with tender or pre-start documents to validate the ID and competency profile of the employee or contractor


print
back


Contractor Report for Mike Cassidy at Mt Arthur Coal

Cardholder ID = 000 000 223

Including:
 General Details
 Combined Current and Non-Current Competencies (Show ALL BUT Toolbox Talks)
 Training

Printed on 20 Nov 11 at 22:57

GENERAL DETAILS FOR MIKE CASSIDY AT MT ARTHUR COAL

| | | |
|---------------------------|---------------------------------|-------------------------------------------------------------------------------------|
| Person Type: | Contractor |  |
| Associated with Site: | By Users Manager on 12 Sep 2007 | |
| Company: | Onsite Track Easy Pty Limited | |
| First Name: | Mike | |
| Middle Name (or Initial): | Desmond | |
| Last Name: | Cassidy | |
| Card ID: | 000 000 223 | |

COMBINED CURRENT AND NON-CURRENT COMPETENCIES FOR MIKE CASSIDY AT MT ARTHUR COAL (Show ALL BUT Toolbox Talks)

| Competency Name | Comp Location | Adder | Assign | Assessment | | | | | Issue Date | Duration | Expiry Date | Exp | Current | Active |
|--------------------------------------------------------|-----------------------|----------------|----------|------------|----|----|----|----|------------|----------|-------------|-----|---------|--------|
| | | | | PT | TR | AS | AD | AP | | | | | | |
| Driver.Govt Licence/Authority.HR - DO NOT USE | Mt Arthur Underground | Mt Arthur Coal | Complete | | | | | | | | 05 Mar 10 | | Expired | Active |
| Driver.Govt Licence/Authority.HR - DO NOT USE | Mt Arthur Underground | Mt Arthur Coal | Complete | | | | | | | | 05 Mar 15 | | Current | Active |
| First Aid.Qualified.Senior First Aid | Mt Arthur | Mt Arthur Coal | Complete | | | | | | 08 Sep 06 | | 08 Sep 09 | | Expired | Active |
| First Aid.Qualified.Senior First Aid | Mt Arthur | Mt Arthur Coal | Complete | | | | | | 25 Jul 09 | | 25 Jul 12 | | Current | Active |
| Management.Diploma Business Management | Mt Arthur | Mt Arthur Coal | Complete | | | | | | 18 Oct 05 | | | | Current | Active |
| Manager.Letter of Competency. | Mt Arthur | Mt Arthur Coal | Complete | | | | | | 30 Jan 09 | | | | Current | Active |
| OH&S.Certificate.Construction Work | Mt Arthur | Mt Arthur Coal | Complete | | | | | | 03 Apr 06 | | | | Current | Active |
| Site.Induction.NEW Pegasus Surface | Mt Arthur | Mt Arthur Coal | Complete | | | | | | 30 Jan 09 | 2 Years | 30 Jan 11 | | Expired | Active |
| Site.Induction.NEW Pegasus Surface | Mt Arthur | Mt Arthur Coal | Complete | | | | | | 11 Jan 11 | 2 Years | 11 Jan 13 | | Current | Active |
| Training & Assessment.Certificate IV.Workplace Trainer | Mt Arthur | Mt Arthur Coal | Complete | | | | | | 30 May 02 | | | | Current | Active |

Real-Time Reporting

powered by Onsite Track Easy



Reporting Suite

powered by Onsite Track Easy

Numerous standard reports come standard with the system.

- Fatigue management system and over-stayer alerts
- Time and attendance calculations for LTI reports
- Departmental reports for end-of-month management
- Emergency evacuation reports
- Time and attendance hours reports
- Activity reports
- Competency reports - expiring and non-expiring
- Compliance reports
- Training reports
- Contractor reports
- Audits and log reports



Support for National Clients



Objectives for the Presentation

- 01 Introduction
- 02 Rail Safety Work
- 03 Approach to Competency Management
- 04 2012 Project Timeline
- 05 Pegasus – Contractor Competency Management
- 06 Documentation for evidence**
- 07 For further information
- 08 Employee Competency Management
- 09 Focus after today

Documentation Requirements

- **ARTC**
 - National Track Safety Awareness/Rail Industry Safety Induction
- **Metro**
 - Metro Train Track Safety Awareness or delivered by one of Metro approved providers
- **OHS Construction Industry Induction Red Card**
- **100 points of identification**
- **Metro or ARTC Contractor Safety Induction**
- **Relevant medical by an accredited Railway Health Professional**
- **Competency Matrix requirements, ie. copies of units of competence, logs, statements of attainment**

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Further Information

ARTC – NSW Example

- All information relating to Rail Safety Worker Competency Management can be found on the ARTC internet and intranet sites, including:
 - General Business Rules (100 point ID Form, list of ARTC authorised health professionals)
 - Competency matrices (including enabling and mapping matrices)
 - Bulletins
 - Presentations
 - Development of FAQ's including business rules handbook will be made available for ARTC contractors
 - <http://www.artc.com.au/Content.aspx?p=220>

For Further Information

Metro



-
- Website will be set up very similar to ARTC's
 - Until then progress will be communicated via email, monthly or as updates are available
 - Ensure you either provide your business card on the way out or provide your details on the attendance sheet
 - Further information sessions can be scheduled if required

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What does this all mean for Metro & ARTC Staff?

- **Employee Competency Management**
 - Both companies will continue to utilise our respective Learning Management System's to manage employee competence
- **Contractor Competency Management**
 - Access requirements to Pegasus will be managed via each company's Business Rules
 - ie. Projects, Auditors, HR
 - Pegasus is a proactive contractor planning tool
 - ie. check contractors competencies before they arrive on site
 - System hardware (tablets, log points etc.) purchase and implementation will be decided by divisions GM's

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Focus After Today

- Continue with competency matrix development of Signalling and Safeworking
- Develop the Matrices for other core business areas
- Complete the Signalling trial
- Update both websites as progress is made and provide communiqué to stakeholders

Summary

- Implementing the CMS will ensure compliance with the Act
- Underpins Metro and ARTC Safety Management Systems
- Will improve the quality of people undertaking RSW
 - To provide a better targeting of training resources
 - To improve the career development of employees and improve retention
- Will ensure Metro and ARTC have on-going access to qualified Rail Safety Workers to meet both current and future business demands
- Pegasus will facilitate the portability of contractor competence

Thank you

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Q&A