

ANRF 008

Pilot Staff Notice (PSN)

Applicability

NSW

SMS

Publication Requirement

External Only

Document Status

Issue/Revision #	Effective from
2.0	11 October 2015

Document Control

Status	Date Reviewed	Prepared by	Reviewed by	Endorsed	Approved
Issue 1 Revision 0	10 Aug 04		NSW Transition Teams	GM Operations & Customer Service	Safety Committee
			N Lethlean	D McMillan	Refer to minutes of meeting 12/08/04
Issue 2 Revision 0	19 August 2015	G Watson	N Todd	GM Technical Standards	GM Technical Standards

Amendment Record

Status	Date Reviewed	Prepared by	Amendment	Reviewed
Issue 2 Revision 0	19 August 2015	G Watson	Rebranding and formatting	N Todd

Introduction

A *Pilot Staff Notice (PSN)* is used to give details about the *pilot staff working* arrangements to *Drivers* or *track vehicle operators*.

The details of the pilot staff working section are agreed to and noted by *Network Control Officers* on the *Pilot Staff Working Introduction* form (ANRF 010).

Network Control Officers issue a separate PSN for every movement.

Mandatory items

The following items must be completed:

1. Number
2. Pilot staff working has been introduced
4. The last train
11. End of pilot staff working section
13. Issued by
14. Issued to

Completing Item 2 – Pilot staff working has been introduced

The details in this item should be the same as Item 3 on the *Pilot Staff Working Introduction* form (ANRF 010).

Completing Item 11 – End of pilot staff working section

Confirm if the end of the pilot staff working section will be defined by a signal or a STOP sign, and:

- tick the check box for the one that applies
- put a cross in the other check box .

If a STOP sign is used as the end of the section, give the location.

If a signal is used as the end of the section, give the location, designation and number.

Optional items

The following items are optional:

3. Half-staff
5. Facing points
6. Block posts
7. WARNING signs
8. Automatic road and pedestrian level crossings
9. Worksites
10. Signals at STOP
12. Other conditions and additional information

Review each item, and:

- put a cross in the check box if the item does not apply in this instance
- tick the check box if the item applies in this instance, and complete the details.

Completing Item 9 – Worksites

Review the planned working:

- put a cross in the check box if no worksites will be passed, or
- tick the check box , and determine the number of worksites to be passed.

If during pilot staff working, *rail traffic* has to pass a maximum of two worksites, complete these worksite details.

If rail traffic has to pass more than two worksites:

- tick the check box beside “There are more than 2 worksites.”, and
- give details about the worksites on a Worksite Warning form (ANRF 011).

Completing Item 10 – Signals at STOP

If authorisation is required to pass signals at STOP, put a cross in the check box 10 X.

If permission is given to pass signals at STOP without further authorisation:

- tick the check box 10 ✓, and
- detail the signals. The signals must not include signals used as a block post location, and
- give full details of the first operating signal to be obeyed.

Completing Item 12 – Other conditions and additional information

If there are no further conditions or information, put a cross in the check box 12 X.

If there are no further conditions or information, tick the check box 12 ✓, and give details about items such as:

- additional *block posts*
- additional WARNING signs
- other speed restrictions

other conditions.

Effective Date

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ARTC
Pilot Staff Notice (PSN)

1 Number

2 Pilot staff working has been introduced on the

Line	From location	To location

3 Half-staff for the other end of the section has been removed and secured at Specified location/km

4 The last train cleared location/km at hours

5 Facing points
You are instructed to clip and lock the following points _____

6 Block posts are at location/km location/km

7 WARNING signs are at location/km location/km

8 Automatic road and pedestrian level crossings
The warning equipment at the following automatic level crossings does not operate correctly and Handsignallers are provided at
 location/km location/km location/km

9 Worksites are located on adjacent lines
 A maximum speed of km/h applies from location/km to location/km
 A maximum speed of km/h applies from location/km to location/km
 There are more than 2 worksites. See Worksite Warning Form (ANRF 011)

10 Signals at STOP you are authorised to pass _____

 The first operating signal you must obey is designation number location/km

11 End of pilot staff working section is indicated by
 Signal or STOP sign at location/km designation number

12 Other conditions and additional information

13 Issued by name designation
 location Time hours Date / /20

14 Issued to Driver/track vehicle operator of number signature

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