

ANWT 312

Infrastructure Booking Authority

Applicability

NSW

SMS

Publication Requirement

External Only

Document Status

Issue/Revision #	Effective from
2.0	11 October 2015

Purpose

To prescribe the rules for recording and notifying changes to the *Australian Rail Track Corporation (ARTC) NSW Network* due to the installation or removal of *infrastructure*.



Removal of the 1500V overhead supply is prescribed in:

- ***ANGE 224 Planned removal of the 1500V supply***
- ***ANGE 226 Planned removal of the 1500V supply in Electric Vehicle Maintenance Centres***
- ***ANGE 228 Unplanned removal of the 1500V.***

Advertising infrastructure work

Maintenance Representatives must make sure that work on infrastructure that affects the configuration of the Network is documented and *advertised*.

New infrastructure must be advertised before it is *certified* and *commissioned*.

Compiling authorities

The Maintenance Representative must use an Infrastructure Booking Authority (IBA) form (ANRF 003) to detail work that requires infrastructure equipment to be:

- temporarily booked out of use, or
- permanently removed, or
- newly commissioned, or
- booked back into use.

Maintenance Representatives must compile the IBA form before equipment is removed or commissioned.

The Maintenance Representatives must:

- send a copy of the IBA form to the appropriate *Network Control Officer*, or
- jointly compile the IBA form with the Network Control Officer.

The Maintenance Representative must give a copy of the IBA forms compiled as part of a *Local Possession Authority* to the *Possession Protection Officer*, or as part of a *Track Occupancy Authority* to the *Protection Officer*.

Completed IBA forms must be kept by the Network Control Officer and the Maintenance Representatives.

Securing infrastructure

Infrastructure that is not yet commissioned, or has been decommissioned but not yet removed, must be *secured* against *unauthorised* use.

Certifying infrastructure

Infrastructure that has been installed or removed must be certified in an IBA form:

- compiled by the relevant Maintenance Representatives, and
- acknowledged by the Network Control Officer.

Booking infrastructure back into use

If infrastructure has been certified as working correctly, the relevant section of the IBA form must be signed.

If parts of the infrastructure remain uncertifiable at the end of work, they must be booked out of use again in a new IBA form.

The new Authority must:

- be compiled before the original authority is signed, and
- include a reference to the IBA it replaces.

The completed Authority must include a reference to the new Authority for those parts of the infrastructure that were not certified.

Using uncommissioned infrastructure

Infrastructure that is not yet commissioned (uncommissioned) *may* be given limited certification for specific purposes including *rail traffic* movements.

Before uncommissioned infrastructure is used:

- a Maintenance Representative must certify that it is fit for the specific purpose, and
- it must be advertised in a *SAFE Notice*.

A Maintenance Representative and a *Qualified Worker* must together unsecure and resecure uncommissioned infrastructure as necessary.

Related ARTC Network Procedures

ANPR 704	Using Infrastructure Booking Authorities
ANPR 705	Removing 1500V supply
ANPR 706	Removing 1500V supply in Electric Vehicle Maintenance Centres
ANPR 714	Removing 1500V supply in unplanned situations

Effective Date

11 October 2015