

# Safety Alert

**ARTC No. 107**  
**Issued 03/07/2018**

## Use of Network Information Books

### Incident

This alert has been issued following an incident where a Workgroup were conducting work in the danger zone under a Track Occupancy Authority and a train collided with their equipment. Initial investigations have identified that the Competent Rail Safety Worker had utilised unauthorised track diagrams when planning the work. This resulted in errors when compiling the worksite protection plan and the Track Occupancy Authority was approved for incorrect limits.

Competent Rail Safety Workers who are required to compile worksite protection plans are required to use approved track diagrams when planning work in the ARTC corridor. ARTC approved track diagrams are located within the ARTC Network Information Books. Competent Rail Safety Workers must confirm the track diagrams reflect the geographical area before use.

Track diagrams not approved by ARTC must not be used on the ARTC Network.

### For your action

1. Place Safety Alert on display and make copies of this alert available to people who report to you (without regular email access) and ensure that the contents of the safety alert are discussed/explained to your staff.
2. If engaging contractors, ensure they are made aware of current ARTC Safety Alerts.
3. Ensure a method of sign-off is obtained (eg via tool-box/safety meetings/morning briefings etc) to verify that the Safety Alert has been distributed and discussed.
4. If you have any safety concerns with this Safety Alert please speak directly to your supervisor.

### Further information

- All Safety Alerts issued can be [found here](#).
- Network Information Books can be found, on the ARTC website at <https://artcau.sharepoint.com/ournetwork/operationalstandards/NetworkInformationBooks/>
- For further information please contact Robert Rath, Configuration Manager 08 8217 4408.