**LATE BID REQUEST FORM**

Return completed Bid Sheet to [hvcdmanager@artc.com.au](mailto:hvcdmanager@artc.com.au)

|  |  |
| --- | --- |
| Job Owner: |  |

|  |  |
| --- | --- |
| Contact Number: |  |

|  |  |
| --- | --- |
| Email: |  |

Date Requested: Click here to enter a date.

Date of Closedown: Click here to enter a date. To Click here to enter a date.

|  |  |
| --- | --- |
| Job Description: |  |

Please tick box which best describes reason for late bid:

Emergency  Opportunity  Poor Planning

|  |  |
| --- | --- |
| Detailed Reason for Late Bid: |  |

Does the work need to be completed in a CD?  Yes  No

|  |  |
| --- | --- |
| If Yes, Why: |  |

|  |  |
| --- | --- |
| When is the next available CD to complete works: |  |

What are the impacts if this Job is not approved and deferred to the next CD:

|  |  |
| --- | --- |
| Financial: |  |

|  |  |
| --- | --- |
| Programme: |  |

|  |  |
| --- | --- |
| Safety: |  |