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| POSSESSION APPLICATION FORM |

Application date:

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| Project Manager: | | Tel :  Mobile: | Fax :  Email: |
| Department/Alliance: | | | |
| Section Location  (e.g. Whittingham)  and Clearance point  (e.g. 52 points) | From:  Clear of | | To:  Clear of |
| Track/s  (e.g. loop, mainline, up/down): |  | | |
| Date required\*  (e.g. Monday 6th September) | Length of Time required | | |
| Adjacent Line protection  (if required) |  | | |
| Description of Work | | | |
|  | | | |
| Additional Information (e.g. “Work can be done in 2 x 2 hour blocks”, “Cannot start before 0700”) | | | |
|  | | | |
| Person in Charge of Work:  (e.g. Site Supervisor/PO) | |  | |
| Telephone: | |  | |
| Email: | |  | |

Send Possession Applications to [hvpossessions@artc.com.au](mailto:hvpossessions@artc.com.au) and the appropriate PLC will contact you to advise receipt/progress of application.

You will be contacted by the Possessions Logistics Coordinator if any clarification is required prior to the request being processed. If no clarification is required, the Possessions Logistics Coordinator will send an approved possession document to the Project Manager and Person in Charge of Work (where email information is provided for both) once it has been processed.