|  |
| --- |
| C:\Users\dtvu1\Documents\logo.pngContractor Safeworker Scorecard RLS-FM-014  |
| **SAFEWORKER RISK SCORECARD** |

|  |
| --- |
| **Section One – Proposed Safeworker Details** |
| Proposed Safe Worker |  | RIW Number |  |
| Safeworking Organisation |  | Safeworking Qualification |  |
| Requested Work on Track Method |  |
| Job Number/Work Request |  |
| **Section Two – Proposed Safeworker Information (Please Circle)** |
| 1. When did the proposed Safe Worker last perform Safe working in this ARTC Corridor?
 |
| Central NW | Hunter | Telarah to Acacia Ridge | Sydney to Narromine and Albury | Melbourne to Serviceton and Albury | Kalgoorlie to Serviceton and Parkes |
| 0-12 Months | Greater than 12 Months | Never |
| 0 | 1 | 2 |
| 1. When did the proposed Safe Worker last work in this specific NIB location? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (insert NIB No)
 |
| 0-12 Months | Greater than 12 Months | Never |
| 0 | 2 | 3 |
| 1. When did the proposed Safe Worker last implement this level of Safe working protection?
 |
| 0-12 Months | Greater than 12 Months | Never |
| 0 | 1 | 2 |
| 1. Has the proposed worker had a safe working breach if so, when? (If yes, please provide details in comments below)
 |
| 3+ years or Never | 12 Months - 3 years | Within the last 12 Months |
| 0 | 1 | 2 |
| 1. Type of work the Safe worker has performed in the last 12 months?
 |
| [ ]  Combined worksites | [ ]  Track Vehicle Movements / Transfers  | [ ]  Working Around Active Level Crossings |
| [ ]  Working on Multiple Lines  | [ ]  Outside Closedown / As Traffic Permits | [ ]  Bi-directional Working |
| [ ]  Operation of Points | [ ]  Lineal worksite > 5kms | [ ]  Managing Rail Traffic Through Worksites |
| 1. Is there any other information that ARTC should be aware of relating to the proposed Safe worker or the work being performed?
 |
|  |
| **Section Three Safeworker Risk Score** |
| Safety Risk Score |  |
| **Section Four Safeworker Risk Score Response Guide to be applied by Contract Managers** |
| **Level of Risk** | **Score** | **Response Guide** |
| **Low Risk**  | 0-2 | Worker approved; normal assurance processes apply |
| **Medium Risk**  | 3-4 | Additional controls to be implemented which includes at least two of the following:1. Pre-work site visit with ARTC Representative
2. Submission and approval of WPP to ARTC Contract manager. (Note: In some ARTC Corridors this is a mandatory requirement of the CAA process)
3. Location validation on site immediately before work commences.
4. Assurance check by ARTC Rep or Safety Advisor
 |
| **High Risk** | 5+ | Contractor to only be used in exceptional circumstances (see Contractor Safe Worker Engagement Work Instruction)  |