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| C:\Users\dtvu1\Documents\logo.pngContractor Safeworker Scorecard RLS-FM-014 |
| **SAFEWORKER RISK SCORECARD** |

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| **Section One – Proposed Safeworker Details** | | | | | | | | | |
| Proposed Safe Worker | | | |  | | RIW Number | |  | |
| Safeworking Organisation | | | |  | | Safeworking Qualification | |  | |
| Requested Work on Track Method | | | | | |  | | | |
| Job Number/Work Request | | | | | |  | | | |
| **Section Two – Proposed Safeworker Information (Please Circle)** | | | | | | | | | |
| 1. When did the proposed Safe Worker last perform Safe working in this ARTC Corridor? | | | | | | | | | |
| Central NW | | Hunter | | | Telarah to Acacia Ridge | Sydney to Narromine and Albury | Melbourne to Serviceton and Albury | | Kalgoorlie to Serviceton and Parkes |
| 0-12 Months | | | | | Greater than 12 Months | | Never | | |
| 0 | | | | | 1 | | 2 | | |
| 1. When did the proposed Safe Worker last work in this specific NIB location? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (insert NIB No) | | | | | | | | | |
| 0-12 Months | | | | | Greater than 12 Months | | Never | | |
| 0 | | | | | 2 | | 3 | | |
| 1. When did the proposed Safe Worker last implement this level of Safe working protection? | | | | | | | | | |
| 0-12 Months | | | | | Greater than 12 Months | | Never | | |
| 0 | | | | | 1 | | 2 | | |
| 1. Has the proposed worker had a safe working breach if so, when? (If yes, please provide details in comments below) | | | | | | | | | |
| 3+ years or Never | | | | | 12 Months - 3 years | | Within the last 12 Months | | |
| 0 | | | | | 1 | | 2 | | |
| 1. Type of work the Safe worker has performed in the last 12 months? | | | | | | | | | |
| Combined worksites | | | | | Track Vehicle Movements / Transfers | | Working Around Active Level Crossings | | |
| Working on Multiple Lines | | | | | Outside Closedown / As Traffic Permits | | Bi-directional Working | | |
| Operation of Points | | | | | Lineal worksite > 5kms | | Managing Rail Traffic Through Worksites | | |
| 1. Is there any other information that ARTC should be aware of relating to the proposed Safe worker or the work being performed? | | | | | | | | | |
|  | | | | | | | | | |
| **Section Three Safeworker Risk Score** | | | | | | | | | |
| Safety Risk Score | | | | | |  | | | |
| **Section Four Safeworker Risk Score Response Guide to be applied by Contract Managers** | | | | | | | | | |
| **Level of Risk** | **Score** | | **Response Guide** | | | | | | |
| **Low Risk** | 0-2 | | Worker approved; normal assurance processes apply | | | | | | |
| **Medium Risk** | 3-4 | | Additional controls to be implemented which includes at least two of the following:   1. Pre-work site visit with ARTC Representative 2. Submission and approval of WPP to ARTC Contract manager. (Note: In some ARTC Corridors this is a mandatory requirement of the CAA process) 3. Location validation on site immediately before work commences. 4. Assurance check by ARTC Rep or Safety Advisor | | | | | | |
| **High Risk** | 5+ | | Contractor to only be used in exceptional circumstances (see Contractor Safe Worker Engagement Work Instruction) | | | | | | |