



Australian Rail Track Corporation Ltd

SAFETY ALERT



ARTC No. 52

Issued 27/09/2011

Notification to Stakeholders of Changes to Pre-Work Briefing, Worksite Protection Plan and ARTC NSW Network Rules and Procedures

This Safety Alert is issued to advise all affected Stakeholders of improvements to ARTC's Pre-Work Briefing, Worksite Protection Plan and ARTC NSW Network Rules and Procedures effective from **13 November 2011**.

No affected Rail Safety Worker will be permitted to authorise, issue or obtain a Track Occupancy Authority within NSW after the 13 November 2011, unless they have been briefed in the changes.

Track Occupancy Authority (NSW)

The changes to the NSW Track Occupancy Authority Rule, Procedure and the introduction of the new TOA 002 B Form will enhance the communication of safety critical information on the ARTC NSW Network.

The existing NSW TOA Safeworking form ANRF 002 is to be continued to be used in Train Order Territory.

Pre-Work Brief and Worksite Protection Plan

The improvements to the Pre-Work Brief and Worksite Protection Plan documents will introduce National consistency without altering the existing process.

Personnel Impacted

Track Occupancy Authority

- Network Controllers (Network Control Officers)
- Protection Officers, levels 2, 3 and 4
- Track Vehicle Operators.

Pre-Work Brief and Worksite Protection Plan

- Protection Officers, levels 1, 2, 3 and 4 (NSW)
- Qualified Safe Workers (Nationally)
- Supervisors (Person in control of site).

If your organisation intends to use alternate Pre-Work Brief or Worksite Protection Plan documentation the content must be comparable with ARTC's documentation. Supporting evidence of your organisations equivalents must be forwarded to Tim Mohr, ARTC Safety Advisor at 20 Newton Street, Broadmeadow NSW 2292 (tmohr@artc.com.au) on or before 4 October 2011.



Training / Briefing Sessions

NSW

ARTC will be providing briefing sessions to **ALL** affected track Rail Safety Workers at nominated locations as detailed below during October 2011.

The briefing sessions for personnel working on track will be combined to incorporate all changes.

Rail Safety Workers in control of worksites, Protection Officer Levels 1, 2, 3 and 4 and Track Vehicle Operator (TVO) are required to attend the briefing sessions for the Pre-Work Briefing and Worksite Protection Plan.

Letters have been disseminated to Companies advising of the dates and times of the briefing sessions.

Network Controllers will only be required to attend sessions associated with the changes to NSW Track Occupancy Authority Rule, Procedure and the inclusion of the new Safeworking Form ANRF 002 B. This training will be conducted at Network Control Centres located at Junee, Broadmeadow and Mile End during October 2011.

All stakeholders unable to attend the Track Occupancy Authority (NSW) briefing session must provide written notice to the ARTC National Rules Manager at gwatson@artc.com.au.

Victoria and South Australia

Within Victoria and South Australia internal personnel and Alliance Partners (Qualified Safe Workers) are required to attend briefing sessions for the Pre-Work Briefing and Worksite Protection Plan. (Briefing dates to be further advised)

Briefing Session Locations

Locations	
Wagga Wagga Provisioning Centre	Broadmeadow (Newton St)
Bathurst Provisioning Centre	Maitland Provisioning Centre
Parkes Provisioning Centre (Transfield)	Gunnedah Provisioning Centre
Ivanhoe (Transfield)	Taree Provisioning Centre
Broken Hill (Transfield)	Coffs Harbour Provisioning Centre
Goulburn Provisioning Centre	Casino Provisioning Centre
Moss Vale Provisioning Centre	Sydney (Liverpool)
Dubbo Provisioning Centre	

All correspondence or enquiries are to be directed to Greg Watson, National Rules Manager gwatson@artc.com.au (phone 02 4934 9509) or Tim Mohr, Safety Advisor tmohr@artc.com.au (phone 02 4952 0266).

Attendance at a briefing session is mandatory.

No affected Rail Safety Worker will be permitted to establish a worksite after the implementation date, unless they have been briefed in the changes.