**CONNECTION APPLICATION**

This form is to be used by any person/s or entity who wishes access to the Railway Corridor for any reason, or is intending to carry out any Construction or Development work over, under, near or adjacent to the Railway Corridor. Please provide as much detail, in as many sections of this form as possible regarding your proposal. Incomplete data may impede the processing of your application.

**Where there is insufficient space in these boxes to provide all the information requested, the Applicant should attach additional papers or documents to this Application form.**

1. **Reason for Application**

Please describe the reason for this Application, please tick the appropriate boxes.

|  |  |
| --- | --- |
| 1 |[ ]  New Connection |
| 2 |[ ]  Existing Connection |
| 3 |[ ]  Use of Existing Siding/s |
| 4 |[ ]  Relocation of Existing Siding/s |
| 5 |[ ]  Agreement in Principle Only |

1. **Location**

|  |  |
| --- | --- |
| **LOCATION** | *(Describe fully the geographic location where the construction/development works or access is proposed. Please provide a map or a sketch to assist in describing the location)* |
| Street Address:Click here to enter text. |
| Rail Kilometrage:Click here to enter text. |
| Line Detail:Click here to enter text. |
| Nearest Rail Location:Click here to enter text. |
| Project Description:Click here to enter text. |
| Title Details of adjoining property:Click here to enter text. |

1. **Applicant Details**

Please describe the role of the individual/organisation making this Application, please tick the appropriate boxes:

|  |  |  |  |
| --- | --- | --- | --- |
| [ ]  | Land Owner | [ ]  | Developer |
|[ ]  Architect |[ ]  Project Manager |
|[ ]  Construction Company |[ ]  Utility |
|[ ]  Council |[ ]  Contractor on behalf of Council |
|[ ]  Contractor on behalf of Other |[ ]  Contractor on behalf of Utility |
|[ ]  Operator |[ ]  Other |

1. **Contact Details**

|  |  |
| --- | --- |
| **APPLICANT** | *(Details of the Individual/Company making the application)* |
| Individual/Company Name:Click here to enter text. |
| ABN / ACN:Click here to enter text. |
| Address:Click here to enter text. |
| Suburb:Click here to enter text. | State & Post Code:Click here to enter text. |
| PO Box / Locked Bag:Click here to enter text. |
| Suburb:Click here to enter text. | State & Post Code:Click here to enter text. |
| Contact Person:Click here to enter text. |
| Phone:Click here to enter text. | Fax:Click here to enter text. | Mobile:Click here to enter text. |
| E-mail Address:Click here to enter text. |

|  |  |
| --- | --- |
| **END OWNER** | *(Details of the Owner of the Infrastructure)* |
| Individual/Company Name:Click here to enter text. |
| ABN / ACN:Click here to enter text. |
| Address:Click here to enter text. |
| Suburb:Click here to enter text. | State & Post Code:Click here to enter text. |
| PO Box / Locked Bag:Click here to enter text. |
| Suburb:Click here to enter text. | State & Post Code:Click here to enter text. |
| Contact Person:Click here to enter text. |
| Phone:Click here to enter text. | Fax:Click here to enter text. | Mobile:Click here to enter text. |
| E-mail Address:Click here to enter text. |

|  |  |
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| **FINANCIAL** | *(Details of the Individual/Company who will make the necessary payments to ARTC)* |
| Individual/Company Name:Click here to enter text. |
| ABN / ACN:Click here to enter text. |
| Address:Click here to enter text. |
| Suburb:Click here to enter text. | State & Post Code:Click here to enter text. |
| PO Box / Locked Bag:Click here to enter text. |
| Suburb:Click here to enter text. | State & Post Code:Click here to enter text. |
| Contact Person:Click here to enter text. |
| Phone:Click here to enter text. | Fax:Click here to enter text. | Mobile:Click here to enter text. |
| E-mail Address:Click here to enter text. |

1. **Fee**

Refer to Application Letter (non-refundable)

|  |
| --- |
|[ ]  Cheque attached |
|[ ]  Remittance advice attached**Account Name:** Australian Rail Track Corporation Ltd**Bank:** National Australia Bank 22 King William Street ADELAIDE SA 5000**BSB:** 085 005**Account Number:** 45 192 5598**Fax No. for Remittance:** (08) 8217 4170**E-mail for Remittance:** rent@artc.com.au |

1. **Development Application from Local Council** – *Please indicate stage reached*

|  |  |
| --- | --- |
| **DA STAGE** |[ ]  Not yet submitted to Council |
|  |[ ]  Currently being considered by Council |
|  |[ ]  Issued by Council (please attach a copy with application) |
|  |[ ]  Not applicable |

1. **Planned Activities & Program**

|  |  |
| --- | --- |
| **ACTIVITIES** | *Describe fully the activities that will be conducted, with the related works program.** **Include any requirements for track possessions and/or power outages**
 |
| Click here to enter text. |

|  |  |
| --- | --- |
| **ACCESS** | *If PHYSICAL ACCESS to the Railway Corridor IS REQUIRED, describe fully the reason why the Applicant wants to gain access.***Physical access includes**:* **The movement and activities of personnel, and/or plant and equipment within the railway corridor boundaries, installation of underbores, conduits, pipes, cables, rock anchors and bolts above and below the railway corridor.**
 |
| Click here to enter text. |
| *(Please provide a map or sketch to assist in describing the proposed activities)* |

1. **Adjoining Development**

|  |  |
| --- | --- |
| **ADJOINING** | *If the Applicant is carrying out Construction or Development works adjoining the Railway Corridor and PHYSICAL ACCESS to the Railway Corridor IS NOT REQUIRED, describe fully the details of the works.***This may include:*** **Any type of Construction, use of heavy equipment or proposed Works adjoining the Railway Corridor.**
* **Any type of activity or usage adjoining the Railway Corridor.**
 |
| Click here to enter text. |
| *(Please provide a map or sketch to assist in describing the proposed activities)* |

1. **Plans/Reports**

|  |  |
| --- | --- |
| **DOCUMENTS** | *Please provide the following documentation to support your application (if applicable)* |
|  |[ ]  Independently certified engineering plans or concept design for the proposed work. |
|  |[ ]  Geotechnical and foundation engineering reports including effects on tunnels, bridges, tracks, embankments and retaining walls, cutting, rock bolts & anchors etc. |
|  |[ ]  A Service Search has been organised prior to work commencing and evidence provided to ARTC that the Service Searches have been completed (if required). Includes presence of ARTC underground and surface services – i.e. Aerial transmission, signal and communication cables.**Please Note: This is a separate Search from Dial Before You Dig.** |

1. **Estimated total cost of your proposal**

|  |
| --- |
| $Click here to enter text. |

1. **Risk & Compliance Details**

|  |  |
| --- | --- |
| **DOCUMENTS** | *Please provide the following documentation to support your application (if applicable)* |
|  |[ ]  Copy of Certificate of Currency for Public Liability Insurance |
|  |[ ]  Safe Work Method Statement – relating to working within rail corridor |
|  |[ ]  Copy of Induction for Construction Worker Certification |
|  |[ ]  Copy of Track Safety Awareness Certification or One Track, Track Safety Induction Certification |
|  |[ ]  Copy of Protection Officer Certification |
|  |[ ]  Access or works within ARTC Network (including the Hunter Bulk Terminal (HBT) - requires induction and access permit) |
|  |[ ]  Copy of ARTC Contractor Safety Induction - <http://artc.ourintranet.net/> |
|  |[ ]  Access to ARTC Safety Management System - <http://www.artc.com.au/Content.aspx?p=279> |
|  |[ ]  I have received/viewed a copy of SP-05-02 - Protocol for Entering the ARTC Rail Corridor - <http://www.artc.com.au/library/SP-05-02.pdf> |

1. **Environmental**

Provide the following evidence where applicable (not required for non-intrusive works):

|  |  |
| --- | --- |
| 1 |[ ]  Copy of Environmental Impact Assessment (ie. REF, EA or SOH) & associated approval/permits/licences – these should consider the works in the rail corridor |
| 2 |[ ]  Copy of Environmental Management Plan (EMP) |

|  |  |  |
| --- | --- | --- |
| **Name of applicant:**Click here to enter text. |  | **Date:**Click here to enter a date. |
| **Signature of applicant:** |
| **Signed for and on behalf of:**Click here to enter text. |

Please return the completed application and any attachments to **one** of the following:

|  |  |
| --- | --- |
| Attention: Nicole SpearProperty Officer **North Coast**(02) 4941 9620NSpear@ARTC.com.au | Unit 5, 33 Newton StreetBroadmeadow NSW 2292Locked Bag 1, Broadmeadow NSW 2292(02) 4941 9600 |
| Attention: Monica CoxProperty Officer **Hunter Valley**(02) 4941 9631MCox2@ARTC.com.au | Unit 5, 33 Newton StreetBroadmeadow NSW 2292Locked Bag 1, Broadmeadow NSW 2292(02) 4941 9600 |
| Attention: Josephine BeckmansProperty Officer North **South**(02) 6939 5438JBeckmans@ARTC.com.au | 20 Station PlaceWagga Wagga NSW 2650P O Box 2150, Wagga Wagga NSW 2650(02) 6939 5444 |
| Attention: Ruth WarrenProperty Officer **East West**(08) 8217 4222RWarren2@ARTC.com.au | 11 Sir Donald Bradman DriveKeswick Terminal SA 5035P O Box 10343, Gouger Street, Adelaide SA 5000(08) 8217 4366 |
| Attention: Derek RogersProperty Manager **Metro Freight Network**Sydney(02) 8259 0708DRogers@ARTC.com.au | Level 15, 60 Carrington StreetSydney NSW 2001GPO Box 14, Sydney NSW 2001(02) 8259 0700 |
| Michael IronsProperty Manager Wagga Wagga(02) 6939 5467MIrons@ARTC.com.au | 20 Station PlaceWagga Wagga NSW 2650P O Box 2150, Wagga Wagga NSW 2650(02) 6939 5444 |
| Colin AhrensProperty Manager Adelaide(08) 8217 4276CAhrens@ARTC.com.au | 11 Sir Donald Bradman DriveKeswick Terminal SA 5035P O Box 10343, Gouger Street, Adelaide SA 5000(08) 8217 4366 |
| Teena RenésProperty Manager Newcastle(02) 4941 9619TRenes@ARTC.com.au | Unit 5, 33 Newton StreetBroadmeadow NSW 2292Locked Bag 1, Broadmeadow NSW 2292(02) 4941 9600 |

System Maps; <http://www.artc.com.au/customers/maps/system/>